

UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT
& UPPER COTTONWOOD CREEK
METROPOLITAN DISTRICT NOS. 3-5

121 S. Tejon Street, Suite 1100
Colorado Springs, Colorado 80903
719-635-0330
www.OldRanchMetroDistrict.org

NOTICE OF JOINT REGULAR MEETING AND AGENDA

DATE: October 21, 2026

TIME: 9:00 a.m. *or soon thereafter*

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

<https://teams.microsoft.com/meet/259990114195652?p=1Ev8zIaZQuaYzri5VF>
Meeting ID: 259 990 114 195 652
Passcode: 5Ke6sj3b

To attend via telephone, dial 720-547-5281 and enter Conference ID: 564 021 553#

UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Timothy Seibert	President	May 2029
David D. Jenkins	Treasurer	May 2029
Delroy Johnson	Secretary	May 2027
Bobby Ingels	Assistant Secretary	May 2027
Vacant		May 2029

UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT NO. 3

Timothy Seibert	President	May 2029
David D. Jenkins	Treasurer	May 2029
Delroy Johnson	Secretary	May 2027
Christopher S. Jenkins	Assistant Secretary	May 2027
Vacant	Assistant Secretary	May 2029

UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT NO. 4 & 5

Timothy Seibert	President	May 2029
David D. Jenkins	Treasurer	May 2029

Delroy Johnson
Christopher S. Jenkins
Bobby Ingels

Secretary
Assistant Secretary
Assistant Secretary

May 2027
May 2027
May 2029

Note: For ease and presentation, the Upper Cottonwood Creek Metropolitan District and the Upper Cottonwood Creek Metropolitan District Nos. 3 through 5 (each a “District,” and collectively, the “Districts”) will be meeting at the same time and considering the agenda below. However, each Board of Directors of the Districts (“Board”) will consider agenda items separately and take separate actions. If an agenda item is to be considered by a single District, it will be so noted on the agenda.

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting, designate 24-hour posting location.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the October 8, 2025 joint special meeting, July 8, 2026 joint annual meeting, August 4, 2026 joint special meeting **(enclosures)**.
- F. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work under the Master Services Agreement for 2027 Accounting and Management Services **(to be distributed)**.
- G. Consider adoption of Resolutions Regarding 2027 Annual Administrative Matters **(enclosure)**.

2027 Meeting Dates:

Annual Meeting: 2nd Wednesday in July (7/14/27) at 9:00 a.m. to be held virtually

Regular Meeting: 3rd Wednesday in October (10/20/27) at 9:00 a.m. to be held virtually

- H. Discuss 2027 insurance requirements and related items **(enclosures)**.
 - a. **MD4 & MD5:** Discuss obtaining or excluding Workers' Compensation coverage.

- b. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

II. FINANCIAL MATTERS

- A. Review and consider acceptance of June 30, 2026 Unaudited Financial Statements **(enclosure)**.
- B. Conduct Public Hearing to consider amendments of the 2026 Budgets. If necessary, consider adoption of Resolutions to Amend the 2026 Budgets.
- C. Conduct Public Hearing on the proposed 2027 Budgets and consider adoption of Resolutions to Adopt the 2027 Budgets, Appropriate Sums of Money and Set Mill Levies **(enclosures)**.
- D. Review and acknowledge Cash Access and Internal Controls Memorandum from CLA **(enclosure)**.
- E. **MD & MDs 3-5:** Ratify 2025 Audits **(enclosures)**.
- F. **MD & MDs 3-4:** Discuss statutory requirements for an audit. Consider approval of the engagement letters to prepare the 2026 Audit **(to be distributed)**.
- G. **MD5:** Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Audit Exemption for 2026.
- H. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form (“MLC”) for certification to the Board of County Commissioners and other interested parties.

III. LEGAL MATTERS

- A. Review Legislative Memorandum **(enclosure)**.
- B. Discuss May 4, 2027 Regular Directors’ Election and consider adoption of Resolution Calling a Regular Election for Directors on May 4, 2027, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 26, 2027. Discuss need for ballot issues and/or questions **(enclosure)**.

IV. MANAGER MATTERS

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no other regular meetings scheduled for 2026.