

UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT NO. 2

121 S. Tejon Street, Suite 1100  
Colorado Springs, Colorado 80903  
719-635-0330  
www.OldRanchMetroDistrict.org

**NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** October 8, 2025

**TIME:** 2:00 p.m. *or as soon thereafter as possible*

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGNmMmEzNjgtM2ZIYi00OTAwLTg0OTEtOTY0MzdkYzRjOWNi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGNmMmEzNjgtM2ZIYi00OTAwLTg0OTEtOTY0MzdkYzRjOWNi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d)

Meeting ID: 285 393 626 173 1 Passcode: JU3AN2Pq

To attend via telephone, dial +1 612-213-1012 and enter  
Phone Conference ID: 675 579 792#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Timothy Seibert	President	May 2029
David D. Jenkins	Treasurer	May 2029
Michael Huddleston	Secretary	May 2027
John Stanton	Assistant Secretary	May 2027
Bobby Ingels	Assistant Secretary	May 2029

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting, designate 24-hour posting location.
- D. Public Comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the October 9, 2024 regular meeting, October 9, 2024 annual meeting and July 31, 2025 joint annual meeting **(enclosures)**.
- F. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work under the Master Services Agreement for 2026 Accounting and Management Services **(enclosures)**.
- G. Consider adoption of Resolution Regarding 2026 Annual Administrative Matters (enclosure), and related matters:

**2026 Meeting Dates:**

2<sup>nd</sup> Wednesday in July at 9:15 a.m. to be held virtually

2<sup>nd</sup> Wednesday in October at 2:00 p.m. to be held virtually

- H. Discuss 2026 insurance requirements and related items **(enclosures)**.
  - a. Consider adoption of Resolution Excluding Workers Compensation (enclosure).
  - b. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
- I. Review and consider approval of 2025 Assignment of Right to Receive Reimbursements between Development Management, Inc. and the Norwood Foundation **(enclosure)**.
- J. Discuss May 6, 2025 Election Results.
  - a. Consider Slate of Officers.

**II. FINANCIAL MATTERS**

- A. Review and consider acceptance of June 30, 2025 Unaudited Financial Statements **(enclosure)**.
- B. Conduct Public Hearing to consider amendment of the 2025 Budget. If necessary, consider adoption of Resolution to Amend the 2025 Budget.
- C. Conduct Public Hearing on the proposed 2026 Budget and consider adoption of Resolution to Adopt the 2026 Budget, Appropriate Sums of Money and Set Mill Levies **(enclosure)**.
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form (“MLC”) for certification to the Board of County Commissioners and other interested parties.

- E. Discuss statutory requirements for an audit. Consider engagement of BiggsKofford P.C. to prepare Audit for 2025 **(to be distributed)**.

**III. LEGAL MATTERS**

- A. Review Legislative Memorandum **(enclosure)**.
- B. Review and consider approval of engagement letter with Spencer Fane LLP for 2026 Legal Services **(enclosure)**.
- C. Review and consider approval of Intergovernmental Agreement between District and the Upper Cottonwood Creek Metropolitan District and Upper Cottonwood Creek Metropolitan District Nos. 2-5 relating to the Recreation Center Facility Fee Collection **(enclosure)**.

**IV. MANAGER MATTERS**

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

**There are no more regular meetings scheduled for 2025.**