

UPPER COTTONWOOD CREEK METROPOLITAN DISTRICT  
121 S. Tejon Street, Suite 1100  
Colorado Springs, Colorado  
719-635-0330  
[www.ldranchmetrodistrict.org](http://www.ldranchmetrodistrict.org)

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Monday, November 14, 2022  
**TIME:** 9:30 a.m.  
**LOCATION:** Offices of CliftonLarsonAllen, LLP  
121 South Tejon Street, Suite 1100  
Colorado Springs, Colorado 80903

And via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTAxMDkzNTItZGZkYy00ODk3LWI5NTEtNGIyMWZkODFhOWEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTAxMDkzNTItZGZkYy00ODk3LWI5NTEtNGIyMWZkODFhOWEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d)

**ACCESS:**

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:  
Conference ID: 505 813 516#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Timothy Seibert		May, 2025
Shane Sullivan		May, 2025
Delroy Johnson		May, 2023
Bobby Ingels		May, 2023
Christopher S. Jenkins		May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the March 30, 2022, special Board meeting (enclosure).
- F. Consider adoption of the Resolution Regarding 2023 Annual Administrative Matters (enclosure).
- G. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association.
- H. Consider appointment of officers.

President: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

**II. FINANCIAL MATTERS**

- A. Consider acceptance of September 30, 2022 Unaudited Financial Statements (to be distributed).
- B. Consider approval of previous and current claims (to be distributed).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).

- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and to Set Mill Levies (enclosure).
- E. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.

**III. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Consider adoption of the Workers Compensation Exclusion Resolution (enclosure).

**IV. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2023 (enclosure).

**V. OTHER BUSINESS**

- A. Other

**VI. ADJOURNMENT**

**The next regular meeting is scheduled for February 22, 2023 at 9:30 a.m.**